



Boxley

PARISH COUNCIL

www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent. ME5 9RU

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✉ clerk@boxleyparishcouncil.org.uk

Clerk: Mrs Daniela Baylis

Assistant Clerk: Heidi Pearson

Finance Assistant: Nichola Carter

A G E N D A

To All Members of the Council, Press and Public

There will be a meeting of the **Finance & General Purposes Committee** on **Monday 15 January 2024** at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU at **6.30pm**

1. Apologies and Non-Attendance

To receive apologies from members unable to attend.

2. Declaration of Interests, Dispensations, Predetermination or Lobbying.

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda.

3. Motion to exclude the Press and Public from items in the Confidential Section

4. Minutes of the meeting of 20 November 2023 (Pages 3-6)

To consider the minutes of the meeting and if in order sign as a true record.

5. Matters arising from the minutes

5.1 None.

5.2 Any other matters arising from the minutes, but not on the agenda.

Adjournment to enable members of the public to address the meeting.

6. Financial

6.1 Bank Reconciliations (Page 6)

6.2 Bank Account totals (Page 6)

6.3 Financial reports (Pages 1-31 December 2023) (Pages 12-17)

6.4 To recommend the Budget for 2024/25 (Separate attachment and pages 6-7)

6.5 Budget Summary (Page 11)

6.6 To recommend a Precept for 2024/25 (Page 7-10)

7. Policies and Procedure for Review

None on this Agenda

8. Matter for Information

To receive information.

9. Items for Next Agenda

Councillors' reports and requests for items to be included on the agenda to be submitted no later than 11 March 2024.

10. Date of Next Meeting

Monday 18 March 2024

CONFIDENTIAL SECTION

11. Report from Personnel Committee

- 11.1 TOIL, training, leave and sickness cover. (Verbal report to be given at meeting).
- 11.2 Report from Personnel Committee

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date: 8 January 2024

Note to all councillors: You are welcome to attend and speak at meetings of committees of which you are not a member but only committee members may vote.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.